

SHRI VISHWAKARMA SKILL UNIVERSITY
(Enacted by the Act 25 of 2016, State of Haryana)
DUDHOLA, PALWAL



**Minutes of the 09th Meeting of
Skill Council
held on
27.09.2022 at 11:00 AM**

Through Physical Mode / Zoom Meeting Platform



SHRI VISHWAKARMA SKILL UNIVERSITY
(Enacted under Government of Haryana, Act No. 25 of 2016)

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Ref. No. SVSU/SC/2022/Acad. Branch/794

Dated: 04-11-2022

To,
All the members of Skill Council
Shri Vishwakarma Skill University, Dudhola, Palwal

Subject: Minutes of the 09th meeting of the Skill Council held on 27th September, 2022

Sir/Madam,

Kindly find the enclosed herewith minutes of the 09th meeting of the Skill Council held on 27th September, 2022 at 11:00 AM through physical mode / Zoom meeting platform. The discrepancies, if any, in recording of minutes may be initiated to the office within 07 days from the date of receipt of the minutes.

Yours faithfully

- SD -
Registrar

D.A.: as above

Endst.No SVSU/SC/2022/Acad.Branch/795-798

Dated: 04-11-2022

A copy is forwarded to the following for information and necessary action:

1. The Secretary to Governor, Haryana Raj Bhawan, Chandigarh for kind information of his Excellency, the Governor & Chancellor, SVSU Dudhola, Palwal.
2. The Director General Skill Development and Industrial Training Department Haryana.
3. OSD to Vice-Chancellor for the kind information of the Vice-Chancellor, SVSU.
4. PA to Registrar for information of the Registrar, SVSU.

SD 4.11.2022
Assistant Registrar
Dr. Rajesh Kumar
Academic Branch
SVSU

MINUTES OF THE 09th MEETING OF SKILL COUNCIL

The 09th meeting of the Skill Council of Shri Vishwakarma Skill University, Haryana was held on 27.09.2022 at 11:00 AM through physical / online mode using ZOOM meeting application.

Following were present in the meeting:

1	Sh. Raj Nehru Hon'ble Vice Chancellor, Shri Vishwakarma Skill University (SVSU)	Chairman
2	Shri. Krishan Kumar The Secretary, Board of School Education Haryana.	Member
3	Dr. (Brig.) Sunita Kakkar, VSM	Member
4	Dr. Ashwini Sharma Vice-Chancellor Symbiosis University, Pune	Member
5	Prof. S P Agarwal Principal, Ramanuj College, Delhi University	Member
6	Prof. Jyoti Rana, Dean, SVSU	Member
7	Prof. Nirmal Singh, COE & Dean, SVSU	Member
8	Prof. Rishipal Anand Dean, SVSU	Member
9	Prof. Suresh Kumar Dean, SVSU	Member
10	Prof. Ashish Shrivastava Dean, SVSU	Member
11	Prof. Ranjit Singh Dean, SVSU	Member
12	Dr. Samarth Singh Skill Associate Professor, SVSU	Member
13	Dr. Shruti Gupta Skill Associate Professor, SVSU	Member
14	Shri. Arvind Kaul Owner, East-West, New Delhi.	Member
15	Dr. Sultan Singh GMDA	Member
16	Shri. Shailender Dhawan Managing Director, and CEO at Senior Flexonics, Gurugram, Haryana.	Member
17	Shri. Pankaj Dhar Gurugram	Member

18	Shri. Sunil Mehta Director, BOAT, Kanpur	Member
19	Shri. Mahender Singh MD, Joyson India Ltd.	Member
20	Shri. Ramesh Chouhan VP, Sandhar Technologies Ltd.	Member
21	Shri. Ravi Partap Singh IIT Delhi	Member
22	Ms. Ritu, (Student Nominee) M.Voc. Management (Banking and Finance)	Member
23	Mr. Bharat, (Student Nominee) BBA Retail Management 1st Sem	Member
24	Prof. (Dr.) R S Rathore, Registrar SVSU, Gurgram	Member - Secretary

At the outset, the Hon'ble Vice-Chancellor & Chairman extended a warm welcome to all the members for attending 09th Skill Council Meeting through physical/ online mode using Zoom meeting application. The Hon'ble Vice-Chancellor and Chairman extended a special thanks to all the members for sparing their valuable time for attending the meeting.

The agenda items of the meeting were taken up as follows:

SC/09/01: PROGRESS REPORT OF THE UNIVERSITY – PRESENTATION BY VICE CHANCELLOR.

Prof. Jyoti Rana presented the program report of the University which was focused on academic programs, documents, industries, RPL, feeder school and short-term programs etc. All members of Skill Council appreciated H'VC and SVSU team for the progress and being pioneer in skill education. She elaborated the Mission, Vision and Objective/Goals of the University which was finalized with the inputs of the stake holders like- industries, students and academicians, etc. HVC informed that for the current Academic Session thirty-two UG and PG programs are offered to the learners.

SC/09/02: CONFIRMATION OF THE MINUTES OF THE 08th MEETING OF THE SKILL COUNCIL HELD ON 23.03.2022.

Prof. Jyoti Rana informed that minutes of the 8th Skill Council Meeting were circulated for comments and no comments were received.

The Council considered and confirmed the minutes of 08th Skill Council Meeting.

SC/09/03: TO NOTE THE ACTION TAKEN ON THE VARIOUS DECISIONS TAKEN IN THE 8th SKILL COUNCIL MEETING HELD ON 23.03.2022.

Prof. Jyoti Rana presented the action taken report of the 8th meeting of the skill council held on 23.03.2022.

The council noted the action taken on the various decisions of the meeting.

SC/09/04: MERGING EXAMINATION CENTRE IN SINGLE CENTRE OF EXAMINATION FOR END TERM SEMESTER EXAMINATION FOR JULY-2022.

Prof. Ranjeet Singh, COE informed that the University has merged its exam centres as single examination centre in the July-2022.

The Council noted the agenda.

SC/09/05: PROVISION FOR ONE MORE SPOT EVALUATION CENTRE TO EVALUATION THE ANSWER SHEET (SFET) FOR THE END SEMESTER EXAMINATION FOR DEC.-2021 & JANUARY-2022 AT G.D. GOENKA UNIVERSITY, GURUGRAM.

Prof. Ranjeet Singh informed that the one more spot evaluation centre to evaluate the answer sheet for the end semester examination for Dec.2021 & January 2022 was established at G.D Goenka University Gurugram for timely evaluation of the answer sheets.

The Council noted the agenda.

SC/09/06: TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE UNIVERSITY ORDINANCE COMMITTEE RELATED TO ACADEMIC ORDINANCE.

Prof. Jyoti Rana presented the Statute prepared by the Ordinance Committee constituted by the University.

Sr.No	Statute	Area Specified under Section of Shri Vishwakarma Skill University Act.
1.	Classification, mode of appointment, terms and conditions of service for skill academic, non-teaching & technical staff	(Under Section 10 (iv), 14, 22(b) & (c) of SVSU Act.)

The council considered and approved the recommendations of the University Ordinance Committee.

SC/09/07: TO CONSIDER AND APPROVE THE FDP POLICY OF THE UNIVERSITY.

Prof. Jyoti Rana presented the FDP Policy of the University. Prof S.P Aggarwal suggested that for FDP and Induction programmes University may get funds from the Government and UGC and it should be explored.

The Council considered and approved the agenda.

SC/09/08: TO CONSIDER AND APPROVE THE AMENDMENT IN THE FEE STRUCTURE FOR THE ACADEMIC SESSION 2022-23.

Prof. Jyoti Rana presented the agenda for the consideration and approval of the amendment in the fee structure of programmes for the academic session 2022-23

The Council considered and approved the agenda.

SC/09/09: TO CONSIDER AND APPROVE THE RE- ADMISSION OF STUDENTS.

Prof. Jyoti Rana presented the agenda regarding the re-admission of the students.

The Council considered and approved the agenda.

SC/09/10: TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE UNIVERSITY ORDINANCE COMMITTEE RELATED TO UNIVERSITY ACADEMIC ORDINANCE.

Prof. Jyoti Rana presented the ordinance prepared by the Ordinance Committee constituted by the University.

H'VC Suggested some points for inclusion in the ordinances.

1. There is a need to insert a line in the Ordinance that the evaluation of probation process should start 2 or 3 months before the completion of probation by the Establishment Branch.
2. The timeline should be clearly defined regarding the KRAs.
3. Directors sports should be the In-charge of the sports complex also.
4. The word QP has to be replaced with qualifications.
5. The professor of practice should be given up to 20% quota from total sanctioned posts and the term should be increased from one year to three years.
6. Training of trainers, certification of the related areas and their programs areas are mandatory for Sr. Skill Instructors, Master Trainer and Skill Instructors for upgradation.
7. Short Term programs are to be run is 1:4 ratio.

The Council considered and approved the agenda, with suggestions.

SC/09/11: TO CONSIDER AND APPROVE THE REGISTRATION FEE AND CONTINUATION FEES FOR AFFILIATED COLLEGES.

Prof. Jyoti Rana presented the agenda regarding the fee and continuation fees for affiliated colleges.

The Council considered and approved the agenda.

SC/09/12: TO CONSIDER AND APPROVE THE SCHOLARSHIP POLICY FOR THE SESSION 2022-23.

Prof. Jyoti Rana presented the agenda regarding the scholarship policy for the session 2022-23.

The Council considered and approved the agenda.

SC/09/13: TO CONSIDER AND APPROVE THE MOOC POLICY OF THE UNIVERSITY.

Prof. Rishipal Anand presented the agenda regarding the MOOC Policy of the University. Development of MOOC Programs for B.Voc/M.Voc Programs.

HVC emphasized that MOOC Cell will design and develop- MOOC programs for B.VOC/M.VOC programs as programs on NPTEL/SWAYAM platform are for professional programs and not skill based. The developed programs by the university are to be offered to students of all Skill Faculty.

The Council considered and approved the agenda.

SC/09/14: TO RATIFY AND APPROVE THE RE-CONSTITUTION OF BOARD OF STUDIES (BOS) FOR THE SHORT-TERM COURSES/CERTIFICATE/DIPLOMA PROGRAMMES UNDER SKILL DEPARTMENT OF AUTOMOTIVE STUDIES IN SKILL FACULTY OF ENGINEERING AND TECHNOLOGY.

Prof. Suresh Kumar presented the agenda for the ratification and approval of the re-constitution of board of studies (BOS) for the short-term courses/certificate/diploma programmes under skill department of automotive studies in skill faculty of engineering and technology.

The Council ratified and approved the agenda.

SC/09/15: TO RATIFY AND APPROVE THE MINUTES OF THE MEETING OF BOARD OF STUDIES (BOS) FOR THE SHORT-TERM COURSES/CERTIFICATE/DIPLOMA PROGRAMMES UNDER SKILL DEPARTMENT OF AUTOMOTIVE STUDIES HELD ON 06/08/2022 UNDER SKILL FACULTY OF ENGINEERING AND TECHNOLOGY.

Prof. Suresh Kumar presented the agenda for the ratification and approval of the minutes of the meeting of board of studies which was held on 06/08/2022 (BOS) for the short-term courses/certificate/diploma programmes under skill department of automotive studies under Skill Faculty of Engineering and Technology.

The Council ratified and approved the agenda

SC/09/16: TO RATIFY AND APPROVE THE RE-CONSTITUTION OF BOARD OF STUDIES (BOS) FOR THE UG/PG & RESEARCH PROGRAMMES UNDER SKILL DEPARTMENT OF AUTOMOTIVE STUDIES IN SKILL FACULTY OF ENGINEERING AND TECHNOLOGY.

Prof. Suresh Kumar presented the agenda for the ratification and approval of the re-constitution of board of studies (BOS) for the UG/PG & research programmes under skill department of automotive studies in Skill Faculty of Engineering and Technology

The Council ratified and approved the agenda.

SC/09/17: TO RATIFY AND APPROVE THE MINUTES OF THE MEETING OF BOARD OF STUDIES (BOS) FOR THE UG/PG & RESEARCH PROGRAMMES UNDER SKILL DEPARTMENT OF AUTOMOTIVE STUDIES HELD ON 06/08/2022 UNDER SKILL FACULTY OF ENGINEERING AND TECHNOLOGY.

Prof. Suresh Kumar presented the agenda for the ratification and approval of the minutes of the meeting of board of studies (BOS) for the UG/PG & research programmes under skill department of automotive studies held on 06/08/2022 under Skill Faculty of Engineering and Technology.

The Council ratified and approved the agenda.

SC/09/18: TO CONSIDER AND APPROVE THE MINUTES OF UG BOARD OF STUDIES MEETING FOR PROGRAMS UNDER SKILL DEPARTMENT OF TOURISM AND HOSPITALITY.

SC/09/18.1: To consider and approve the syllabus from Semester 1st and 2nd for Diploma in Food Production and Traditional Indian Sweets, as updated according to MoM of the UG BoS.

SC/09/18.2: To consider and approve the scheme for Diploma in Food Production and Traditional Indian Sweets for Semester 1st and 2nd, as updated according to MoM of the UG BoS.

Dr Shruti Gupta, Chairperson Skill Department of Management Studies presented the recommendations of UG Board of Studies under Skill Department of Tourism and Hospitality.

The Council considered and approved the recommendations.

SC/09/19: TO CONSIDER AND APPROVE THE MINUTES OF UG BOARD OF STUDIES MEETING FOR SHORT TERM PROGRAMS UNDER SKILL DEPARTMENT OF TOURISM AND HOSPITALITY.

SC/09/19.1: To Consider and approve the Scheme, Syllabus and DPR of Food and Beverage Server and Housekeeping Associate Short Term Program for new upcoming batches.

Dr Shruti Gupta, Chairperson Skill Department of Management Studies presented the recommendations of UG Board of Studies meeting for Short Term Programs under Skill Department of Tourism and Hospitality.

The Council considered and approved the recommendations.

SC/09/20: TO CONSIDER AND APPROVE THE MINUTES OF 5TH PG BOARD OF STUDIES MEETING FOR PROGRAMME UNDER SKILL FACULTY OF MANAGEMENT STUDIES AND RESEARCH.

SC/09/20.1: To consider the Scheme, Syllabus and Specializations of MBA & MBA (Business Analytics) 3rd & 4th Semester for Batch 2021-23

SC/09/20.2: To consider flexibility in Internships of MBA & MBA (Business Analytics) for upcoming Batches

SC/09/20.3: To consider the Scheme & Syllabus of M. Voc. (Entrepreneurship) 3rd & 4th Semester for Batch 2021-23.

Dr Shruti Gupta, presented the agenda for the consideration and approval of the recommendations of PG Board of Studies under Skill Department of Management Studies. The Council also proposed exploring projects to be given to students under the subject of Social Entrepreneurship.

The Council considered and approved the agenda.

SC/09/21: TO CONSIDER AND APPROVE THE MINUTES OF 2ND PG BOARD OF STUDIES MEETING FOR PROGRAMME UNDER SKILL DEPARTMENT OF BANKING & FINANCE, SKILL FACULTY OF MANAGEMENT STUDIES AND RESEARCH.

Dr Shruti Gupta, presented the agenda for the consideration and approval of the recommendations of 2nd PG Board of Studies under Skill Department of Banking & Finance.

The Council considered and approved the agenda.

SC/09/22: TO CONSIDER AND APPROVE THE LIST OF SUBJECT AND INDUSTRY EXPERTS FOR BOARD OF STUDIES (BOS) FOR VARIOUS SKILL DEPARTMENTS AND MINUTES OF BOS MEETING FOR PROGRAMMES UNDER SKILL FACULTY OF APPLIED SCIENCES AND HUMANITIES.

Prof. Ashish Shrivastave presented the agenda for the consideration and approval of the list of subject and industry experts for board of studies (BOS) for various skill departments and minutes of BOS meeting for programmes under skill faculty of applied sciences and humanities.

The Council considered and approved the agenda.

SC/09/23: TO CONSIDER AND APPROVE THE MINUTES OF MEETING OF THE COMMITTEE DULY CONSTITUTED TO DISCUSS AND RESOLVE THE ISSUES RAISED BY THE EXAMINATION DEPARTMENT IN REFERENCE TO DIPLOMA IN GERMAN LANGUAGE PROGRAMME.

Dr. Nakul presented the agenda for the consideration and approval of the minutes of meeting of the committee duly constituted to discuss and resolve the issues raised by the examination department in reference to Diploma in German Language programme.

The Council considered and approved the agenda.

SC/09/24: TO CONSIDER AND APPROVE THE CONDUCTION OF EXAM OF DIPLOMA IN GERMAN LANGUAGE BATCH 2, GROUPS B AND C SEMESTER 2 AND 3; BATCH 3, GROUP B, SEMESTER 2 AND 3; BATCH 4, GROUP B, SEMESTER 3.

Dr. Nakul presented the agenda for the consideration and approval of the conduction of exam of Diploma in German Language batch 2, groups b and c semester 2 and 3; batch 3, group b, semester 2 and 3; batch 4, group b, semester 3.

The Council considered and approved the agenda.

SC/09/25: TO CONSIDER AND APPROVE THE CONDUCTION OF EXAM OF DIPLOMA OF YOGA.

Prof. Ashish Shrivastave presented the agenda for the consideration and approval of the conduction of exam of Diploma of Yoga.

The Council considered and approved the agenda.

TABLE AGENDA

SC/09/26: TO CONSIDER AND APPROVE THE CONSULTANCY POLICY.

Prof. Suresh Kumar, Dean Skill Faculty of Engineering and Technology presented the agenda

The Council considered and approved the Consultancy Policy with following suggestions: -

1. TA/DA should be as per SVSU norms if any deviation from norms are there, prior approval for those should be taken from the Competent Authority.
2. For external experts, ceiling of Rs. 5000 per hour should be there on the honorarium for training programs.
3. Institute development fund can be utilized for employee welfare schemes.

SC/09/27: TO CONSIDER AND APPROVE THE SCHEME AND SYLLABUS OF B.VOC (AGRICULTURE) PROGRAMME FOR SEMESTER III AND IV FOR THE BATCH 2021-24 AND UPCOMING BATCHES.

Prof. Nirmal Singh presented the agenda for the consideration and approval of the scheme and syllabus of B. Voc (Agriculture) programme for semester (iii) and (iv) for the batch 2021-24 and upcoming batches.

The Council considered and approved the agenda.

SC/09/28: TO CONSIDER AND APPROVE THE SCHEME AND SYLLABUS OF M.VOC (AGRICULTURE) PROGRAMME FOR SEMESTER III AND IV FOR THE BATCH 2021-23 AND UPCOMING BATCHES

Prof. Nirmal Singh presented the agenda for the consideration and approval of the scheme and syllabus of M.Voc (Agriculture) programme for semester (iii) and (iv) for the batch 2021-23 and upcoming batches.

The Council considered and approved the agenda.

The meeting ended with a vote of thanks to the chair.

Registrar,
SVSU

Approved

Raj Nehru
(Vice-Chancellor), SVSU